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Ngai Hing Hong Company Limited

(Incorporated in Bermuda with limited liability)

(Stock Code: 1047)

Website: <http://www.nhh.com.hk>

PRECAUTIONARY MEASURES FOR THE ANNUAL GENERAL MEETING TO BE HELD ON 19TH NOVEMBER 2020

Reference is made to the circular and the notice of the annual general meeting of Ngai Hing Hong Company Limited (the “Company”) both dated 20th October 2020 in relation to the annual general meeting to be held at Caine Room, Level 7, Conrad Hotel, Pacific Place, 88 Queensway, Hong Kong on Thursday, 19th November 2020 at 10:00 a.m. (the “AGM”).

In the interest of the health and safety of the shareholders of the Company (the “Shareholders”) attending the AGM and after taking into consideration the various social distancing rules and guidelines stipulated in the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation (Chapter 599G of the Laws of Hong Kong), the Company will implement the following preventive and control measures at the AGM to minimise the risk of the spread of the novel coronavirus (COVID-19):

- (i) **Compulsory body temperature check** will be conducted for every attendee before admitting to the AGM venue. Access to the meeting venue will be denied for any attendee with a body temperature of 37.3 degree Celsius or above and or who has any flu-like symptoms or is otherwise apparently unwell;
- (ii) Each attendee will be required to **wear a surgical face mask** at all times during their attendance of the AGM;
- (iii) Each attendee will be required to submit a **signed and completed health declaration form** at the entrance of the AGM venue;
- (iv) **No food or drinks** will be served and no **corporate gifts** will be distributed before, during or after the AGM;

- (v) **Appropriate seating** will be arranged at the venue of the AGM in order to meet the relevant regulatory requirements to ensure social distancing. As a result, there will be limited capacity for shareholders to attend the AGM; and
- (vi) Physical attendance at the AGM by the directors of the Company will be limited. Some of them will participate through electronic means.

The Company reserves the right to deny entry into or require any person to leave the AGM venue if such person refuses to comply with any of the above preventive and control measures.

The Company would like to remind Shareholders that physical attendance at the AGM is not necessary for the purpose of exercising their voting rights. **The Company recommends Shareholders to appoint the chairman of the AGM as his/her/its proxy to attend and vote on the relevant resolution(s) at the AGM instead of attending the AGM in person.**

The completed forms of proxy for the AGM must be deposited at the Company's branch share registrar in Hong Kong, Union Registrars Limited, Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong, not less than forty-eight (48) hours before the time appointed for holding the AGM.

Shareholders and proxies attending the AGM are advised to arrive early at the venue of the AGM as the precautionary measures may cause delay in the registration process. The poll results of the AGM will be announced on the website of The Stock Exchange of Hong Kong Limited and the Company on that day.

The Company will closely monitor the situation and reserve the right to take further measures and make further announcements in relation to the AGM as appropriate.

By Order of the Board
Ngai Hing Hong Company Limited
HUI Sai Chung
Chairman

Hong Kong, 5th November 2020

As at the date of this announcement, the Board of Directors comprises six Executive Directors, namely Mr. HUI Sai Chung (Chairman), Mr. HUI Kwok Kwong, Mr. NG Chi Ming, Mr. HUI Yan Kuen, Mr. HUI Man Wai and Mr. HUI Yan Lung, Geoffrey and three Independent Non-executive Directors, namely Mr. HO Wai Chi, Paul, Mr. CHING Yu Lung and Mr. YU Chi Kwong.